Rio Salado College
Presidential Scholars and Honors Achievement Award
Required Co-Curricular Activities

**Requirement:**
As a recipient of the Presidential Honors Scholarship and Honors Achievement Award, you are required to complete co-curricular activities. Presidential Scholars must complete two (2) co-curricular activities a semester for a total of four (4) per academic year (fall and spring semesters.). For Honors program students to receive the Honor Achievement Award, they must complete one (1) co-curricular each semester for a total of two (2) per academic year (fall and spring semesters.)

These activities are designed to enrich and enhance your educational experience in the honors program. You may choose a variety of activities from the list below and they do not necessarily have to be related to your classes or college major. It is our hope here at Rio Salado College that these activities will expand your college experience and give you an opportunity to explore other areas in your academic program.

**Submission Deadlines:** Fall Semester-second Friday in November and Spring Semester-second Friday in April.
All papers must be submitted by 5:00 p.m.

**Types of Approved Co-Curricular Activities and Events**
Pre-approved co-curricular activities are listed below. You will be receiving additional information via email as these events are scheduled during the semester. [It is extremely important that you check your email regularly.\(^1\)] It is also strongly recommended that you vary your experience so that no more than 2 of your 4 co-curricular activities come from the same category each academic year (e.g., no more than two lectures out of the four events required.) *See note below.*

1.) **Academic Lectures:** These include the Honors Forum lectures, lectures on campus but outside of your classes, or off campus lectures.  
2.) **Volunteer Hours:** A minimum of four hours of volunteer time that corresponds to one co-curricular activity through a RSC club or activity or MCCD service learning community partner. (You must complete a volunteer service statement & agreement form before you complete this activity. See below.)
3.) **Cultural/Arts:** Attend the theater or performances, museum, exhibits, art event or film showing (Documentary).  
4.) **Campus Involvement:** Active Participation with campus clubs and organizations. Regular attendance in approved on-campus club meetings and participation in club events. (See Campus Advisor or Honors Department for appropriate student form, if necessary, before you participate in this activity.)
5.) **Academic Involvement:** This could include undergraduate research that occurs beyond a class requirement, attending a conference or an academic activity in your major field of study (e.g., Model U.N., participating in an archaeological excavation, voter registration drive, planetarium night, or other academic opportunities.) (See Campus Advisor or Honors Department for appropriate student form, if necessary, before you participate in this activity.)
6.) **Other:** You may suggest a co-curricular event to the Honors Program Director for approval. Honors Program Directors must approve any event not on the pre-approved list prior to attending, otherwise there is no guarantee they will be accepted.

*Note: Some Activities may require a Volunteer Service Statement & Agreement Form and/or General Assumption of Risk & Liability Form (for students. Please check with the club advisor or Honors Office before you participate in this type of activity.*
Co-Curricular Activity Guidelines

Information and Directions:

All Presidents’ Honors Scholarship and Honors Achievement Awardees are required to complete co-curricular activities each semester and submit a 1-2 page (minimum 250 words) summary/paper* per event. The written summary is due to the Honors Program Director within two weeks of the event and no later than the second Friday in November for the fall semester and the second Friday in April for the spring semester. The submission deadline for all papers is 5:00 p.m.

Be sure to answer the following information in your paper. (See Attachment.)

1. Submission Date:
2. Name:
3. What is the event or activity?
4. Where was the event or activity held?
5. When did this event take place?
6. How did you verify that you attended this event/activity?

Description:

Write a description (i.e. summary) of the activity and provide a reflection of what you learned and how the event connects to your class or honors topic. Include what was positive or negative about your experience. Provide a minimum 250 word typewritten essay describing your experience. This document should be sent as an attachment to the Honors Director @ RioSalado.honors@riosalado.edu.

Verification:

You must be able to verify your attendance at the event/activity. This can be accomplished in several ways.

- At the MCCD Honors Forum Lecture Series, you may sign in at the entrance to the lecture. This list will be distributed to the RSC Honors Program. Be sure to note that you signed in when you submit your paper.

- For attendance at a museum or theater performance, you may send (or scan) a copy of your admission ticket and send it along with your paper submission.

- For a speaker, it could be a picture of the speaker (i.e. taken on your cell phone) at the conclusion of the event.

- For active participation in a campus club, the club advisor must verify attendance.

Approval:

After you submit your paper, you will receive a communication from the Honors Director or assistant via email. (Please be sure that your email address is kept up to date.) This communication will indicate acceptance or non-acceptance of your paper. If your submission is not accepted, you will be asked to revise and resubmit your paper within one week.

Please make sure you have received honors approval for your submissions.
Honors Co-Curricular Event/Activity Paper

**Directions:** Using this template, answer the following questions. Type your essay/summary in the space provided below- continuing onto another page, if necessary- and submit this paper via email to the email addresses listed above. In the subject line of your email, write your name followed by Co-curricular Paper. (Example: Mary Jones, Co-Curricular Paper.)

1. Submission Date:

2. Name:

3. Are you Presidents’ Scholarship Recipient or Honors Achievement Awardee?

4. What is the event or activity?

5. Where was the event or activity held?

6. When did this event take place?

7. How did you verify that you attended this event/activity? (Attach verification to this form.)

Summary: