### Steps for Program Seekers

**Get Started**

- [ ] Choose your Program
  - [ ] Degree or Certificate
  - [ ] University Transfer
  - [ ] Academic Year: 20__
  - [ ] Academic Plan Code: _____________
  - [ ] Program Name: _____________________________

If you live outside of Arizona, you must verify if your program is available in your state.

- [ ] Create your Account at my.maricopa.edu
  - [ ] Your MEID: _____________________________
  - [ ] Your email address: yourMEID@maricopa.edu
  - [ ] Your Student ID: _____________________________
  - [ ] Do not write down or share your password. Maricopa employees will never ask for your password!

- [ ] Pre-financial Planning
  - [ ] Financial Aid
  - [ ] Cash/Check
  - [ ] Debit/Credit
  - [ ] Payment Plan
  - [ ] Third Party Billing
  - [ ] If you plan to apply for Financial Aid, it will take approximately 4-6 weeks to process your application.

- [ ] Complete Registration Requirements
  - [ ] Verify Identity
  - [ ] Verify Prior Education
  - [ ] Access your Student Center at my.maricopa.edu
  - [ ] PROP300 and HB2008
  - [ ] Access Maricopa Student Email (24 hrs. after admission)

*Not all documentation is required for every student.*

- [ ] Placement Testing
  - [ ] English
  - [ ] Math
  - [ ] Reading

- [ ] Build your Academic Plan with an Advisor
  - [ ] Semester Block #: _____
  - [ ] Start date: ______
  - [ ] End date: ______
  - [ ] Prerequisite Verification Request
  - [ ] Transcript Evaluation Request

- [ ] Register for Classes

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<tr>
<th>Course</th>
<th>Section #</th>
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- [ ] Pay Tuition and Fees
  - [ ] Tuition Due Date: ________________
  - [ ] Last Day for Full Refund (see Student Center) _________
  - [ ] Total Tuition and Fees: ________________

- [ ] Buy Textbooks and Course Materials
  - [ ] *You must pay your tuition and fees 10 days prior to the start of your class or you will be dropped. If you register within 10 days of your class start date, your tuition and fees are due the same day you register.
  - [ ] *Textbooks may be returned for a full refund within 14 days of purchase date - original receipt required.

- [ ] Start your Classes in RioLearn
  - [ ] Read the syllabus for each course
  - [ ] Read the RioLearn Tools & Tips at www.riosalado.edu/tips
  - [ ] Access Your RioLearn Message Center
  - [ ] Complete NSO101 (New Student Orientation)

  *Your RioLearn username is your MEID.*
  *Note that your RioLearn and my.maricopa.edu passwords are not the same.*
  *Complete the first assignment in each class by the due date to avoid being dropped for non-participation.*

**Congratulations! You have completed **Start at Rio!**

Throughout your term, be sure to:
- [ ] Use my.maricopa.edu to access your Student Center.
- [ ] Use RioLearn to access your classes.
- [ ] Use RioCompass to monitor your academic progress.

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*This document should be used as a planning tool only.*

Please visit [www.startatrio.com](http://www.startatrio.com) for more information or contact the Outreach Center at 480-384-9834.