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 Maricopa Skill Center | NorthWest Skill Center | SouthWest Skill Center



Rio Salado College

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 Advisement Information: Fax (480) 377-4899 • Academic.advisement@riosalado.edu

Academic Plan Restricted Course List Addendum

 Student Name

 Student ID

 Program or Degree

I am requesting Financial Aid for (select one): Fall or Spring or Summer Academic Year: _____

Since filing the original Academic Plan Restricted Course List (RCL) it has become necessary to modify my RCL. **(NOTE: A change of Degree/Certificate Program requires a NEW Maximum Timeframe Appeal.) Notification of the Committee's decision will be delivered to your Student Center within approximately 15 business days.**

Please indicate if the course is ADDED, REPEATED, or a SUBSTITUTION. (For course substitution, the course it is replacing must be listed.) Substitutions can only be approved for courses that have not previously been attempted from your RCL.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>ADD</u>	<u>REPEAT</u>	<u>SUBSTITUTION FOR</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Explain why you and your Advisor did not identify the **“Added,”** or **“Substituted”** course when your Academic Plan RCL was originally completed.

Explain in detail the extenuating circumstances surrounding your need to repeat the class(es) and what steps are being/will be taken to ensure success in the requested **“Repeat”** course(s). Attach documentation to support your appeal (i.e. medial claims/statement, police report, etc.)

Non-Discrimination Statement

The Maricopa County Community College District (MCCCD) is an EEO / AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District.

The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX / 504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, visit <http://www.maricopa.edu/non-discrimination>.

Student's Signature

Date

RSC Academic Advisor Signature

Date